Using the box above choose the correct term and fill in the blank:

After you have chosen your location it is now time for setup. During setup you only need to have two people, however three is better. This way each person can tackle different jobs like lighting, setting up the camera, and making sure chairs and doors don’t squeak. It is always a good idea to pack WD-40 in your bag to fix those pesky noises. Try to find chairs that are not on rollers or swivel because you want your subject to sit up and be still during the interview. In fact, the best thing for your subject to sit on is a stool.

Before you are ready to shoot your interview there are several things you need to do first. Give short answer to each question below:

Why is it important to complete your setup before you ask your subject to come on set be interviewed?
Because we don’t want to waste their time by having them stand around while you set up. Also, if the subject is around while you are setting up they may be very distracting and want to make small talk. You need to be paying attention, not chatting.

How can you test for lighting and framing before the subject arrives?
Use someone to stand in their place as a model.

Why is it a good idea to put a sandbag on the light fixture?
Because you don’t want them getting knocked over - which is very easy to do if you aren’t paying attention.

What can the producer be doing while others are setting up the lighting and camera?
The producer can be going over his/her interview questions and helping with any task that needs to get done.

When prepping the camera for a shoot there are several important items that the camera operator needs take care of, list four:

1.) Frame the model (who will soon be replaced by the subject).

2.) Work on the placement of the lighting.

3.) Place sandbags around the base of the lighting stands.

4.) Make sure that there is enough space on the memory card to shoot the entire piece.