

Activity Two

Pre-Writing

Brainstorm ideas for your story

Writing (Rough draft)

Pick your best ideas from the pre-writing

Just write- let the ideas flow

Suggestion - Double space your lines

Revising

Does your text make sense?

Do you need to do any of the following?

- Add anything?
- Remove anything?
- Rearrange anything?
- Replace any words or details to improve the text?

Editing

Check the following:

Spelling

Capitalization

Punctuation

Grammar

Sentence structure

Subject/verb agreement

Consistent verb tense

Word usage

Publishing (Final copy)

Name & Date

Title

Margins

Indent/or space for paragraphs

Single spaced

Single sided

Neat

Number the pages

Staple